



UNIVERSITE TOULOUSE CAPITOLE FACTSHEET



INTERNATIONAL RELATIONS CONTACTS

Head of International Relations Office
Loïc Demeester
loic.demeester@ut-capitole.fr
+33 (0) 5 61 63 39 14

Incoming students Coordinator
Agnès Tersou
agnes.tersou@ut-capitole.fr
+33 (0) 5 61 63 35 43

Outgoing students Coordinator
Vincent Redaud
vincent.redaud@ut-capitole.fr
+33 (0) 5 61 63 36 25

Toulouse School of Economics (TSE)
Geneviève Doumeng
genevieve.doumeng@ut-capitole.fr
+33 (0) 5 61 63 37 63

Toulouse School of Management
(TSM)
Cécile Grégoriades
international@tsm-education.fr
+33 (0) 5 61 63 56 28

Rodez Institute of Technology (IUT of
Rodez)
Coralie Rivière
ri@iut-rodez.fr
+33 (0) 5 65 77 15 64

European School of Law (ESL)
Double degree programmes
esl@ut-capitole.fr

Institution Name : Université Toulouse Capitole
Erasmus Code : FTOULOUS01
EUC : 51063
Post Address : 2, rue du Doyen Gabriel Marty
31042 Toulouse Cedex 9
France
Phone : +33 (0)5 61 63 35 00
Website : <http://www.ut-capitole.fr/internationalrelations>
International Office : <http://www.ut-capitole.fr/incoming-students/>

ACADEMIC INFORMATION

| FACULTIES | SEMESTER DATES |
|---|---|
| Faculty of Law & Political Science Toulouse School of Economics (TSE) Toulouse School of Management (TSM) Faculty of Administration & Communication Faculty of Information Technology | Fall: September - December Spring: January - May Online academic calendar |
| LANGUAGE OF INSTRUCTION | GRADING AND CREDITS |
| French – English, depending on the Faculty & lectures | Credits system : ECTS Grading Scale: 0 - 20 |



COURSE CATALOGUE

Students in exchange programme: [Course Offer](#)

Students not in exchange programme: [Course Offer](#)

Staff mobilities: Contact person, Agnès Tersou, agnes.tersou@ut-capitole.fr

NOMINATION & APPLICATION DEADLINES

E.mail for nominations: incomingstudents@ut-capitole.fr

Applications/information on students nominated must reach our institution by:

| | Nomination | Application |
|-------------|--------------|--------------|
| Fall term | April 15th | April 20th |
| Spring term | October 15th | October 20th |

We will send our decision within 2 weeks.

GRADING SYSTEM

| GRADING SCALE AT UT CAPITOLE | ECTS GRADE | DISTINCTIONS | % OF SUCCESSFUL STUDENTS NORMALLY ACHIEVING THE GRADE |
|------------------------------|------------|---|---|
| 16 – 20 | A | Very good (First class honours / Summa Cum Laude) | 10 % |
| 14 – 15.99 | B | Good (Upper second class honours / Insigni Cum Laude) | 25% |
| 12 – 13.99 | C | Satisfactory (Second class honours / Magna Cum Laude) | 30% |
| 11 – 11.99 | D | Minimum Pass (Cum Laude) | 25% |
| 10 – 10.99 | E | Minimum Pass (Cum Laude) | 10% |
| 8 - 10 | FX | Insufficient | Fail : some more work required before credit can be awarded |
| < 8 / absent | F | Insufficient | Fail : considerable further work is required |

A Transcript of Records will be issued no later than 4 weeks after the assessment period has finished at our institution.

LANGUAGE REQUIREMENTS

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

| TYPE OF MOBILITY | SUBJECT AREA | LANGUAGE OF INSTRUCTION | LEVEL |
|------------------------------|--------------|--|-------------------------------|
| Student mobility for Studies | Any | French – English depending on the Faculty & lectures | B2* – Certificate required |
| Staff mobility for Teaching | Any | French, English | C1* – no certificate required |

*Level according to Common European Framework of Reference for Languages (CEFR):
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Exchange students are required to send a language certificate as part of their application. The certificate will be in French and/or in English depending on the lectures chosen at the University Toulouse Capitole.

| FRENCH LANGUAGE <i>minimum requirements</i> | ENGLISH LANGUAGE <i>minimum requirements</i> |
|--|---|
| DEL F : Diplôme d'Études en Langue Française : B2 DAL F : Diplôme Approfondi de Langue Française TCF : Test de Connaissance du Français : 450 | CAMBRIDGE – FCE, CAE, CPE IELTS (Academic module) overall 6 TOEFL iBT : 79 TOEIC : 785 <i>TOEFL ITP is not accepted</i> |

STUDENTS & STAFF WITH DISABILITIES

Visit our website:

[Disabled students service](#)

Contact person in International Relations Office: nathalie.castex@ut-capitole.fr



PRACTICAL INFORMATION

CHECK OUR WEBSITE : <https://www.ut-capitole.fr/incoming-students/you-re-an-exchange-student/>

VISA

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

<https://www.ut-capitole.fr/incoming-students/applying-for-a-residence-permit-364788.kjsp?RH=1541674311657>

INSURANCE

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided.

HOUSING

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

<https://www.ut-capitole.fr/campus/practical-information/accommodation-858871.kjsp?RH=1541674214593>

For Visa, Insurance and Housing, information and assistance can be provided by the following contact points and information sources:

Incoming students/ staff Coordinator
Agnès Tersou
agnes.tersou@ut-capitole.fr
+33 (0) 5 61 63 35 43



TERMINATION OF THE AGREEMENT

In the event of termination or amendment of the agreement by either party, notice will be given by October of the preceding year. This means for example that a unilateral decision to discontinue the exchanges notified to the other party by 1 October 2017 will only take effect as of 1 October 2018. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.