








**FACULTY OF LAW AND CRIMINOLOGY**  
Inbound Student Information 2024-2025

<b>Address</b>	KU Leuven Faculty of Law and Criminology Erasmus Office Tiensestraat 41 – box 3413 B-3000 Leuven
<b>Website</b>	<a href="http://www.law.kuleuven.be/faculty">www.law.kuleuven.be/faculty</a>

KEY CONTACTS & WEBSITES		
<b>Academic Erasmus Coordinators</b>	<p>Law: Prof. dr. Paul Schoukens Tel.: + 32 16 32 53 90 E-mail: <a href="mailto:paul.schoukens@kuleuven.be">paul.schoukens@kuleuven.be</a></p>	<p>Criminology: Prof. dr. Tom Daems Tel.: +32 16 37 92 53 E-mail: <a href="mailto:tom.daems@kuleuven.be">tom.daems@kuleuven.be</a></p>
<b>Contact for students from EEA countries (Erasmus exchange)</b>	<p>Mrs. Daisy Van Minsel Tel: + 32 16 32 52 09</p> <p>Mrs. Carla Christens Tel: + 32 16 32 51 98</p> <p>E-Mail: <a href="mailto:law.erasmus.incoming@kuleuven.be">law.erasmus.incoming@kuleuven.be</a></p> <p><a href="#">Website Incoming Mobility</a></p>	
<b>Contact for students from non-EEA countries</b>	<p>Mrs. Janine David Tel: + 32 16 19 41 08 E-Mail: <a href="mailto:law.international@kuleuven.be">law.international@kuleuven.be</a></p> <p><a href="#">Website Incoming Mobility</a></p>	



ACADEMIC INFORMATION	
<b>Application process</b>	<p>1<sup>st</sup> semester or year's exchange: <b>30<sup>th</sup> April 2024</b>            2<sup>nd</sup> semester exchange: <b>1<sup>st</sup> October 2024</b></p> <p>After receiving the nomination from the student's home university, the students will receive the application instructions via email. Students are asked to await those instructions before starting the application. Once the instructions e-mail is sent, the nomination and exchange are confirmed.</p>
<b>Courses for incoming exchange</b>	<p><a href="#">List of Courses for Exchange Students</a>            Each year around July 15<sup>th</sup> the above link will be updated to read the program for next academic year. Only minor changes are to be expected. Courses available to incoming exchange students are taught on <b>Master level</b>.            The min. workload is <b>24 ECTS</b> / semester.</p>
<b>Recommended language level</b>	<p>The recommended level of English for students nominated to our Faculty is level B2, in order to successfully follow our Faculty courses, all taught in <b>English</b>. We do not require an English proficiency certificate, but do trust our partners to consider the language requirement when selecting their students.</p>

IMPORTANT PRACTICAL INFORMATION	
	<a href="#">Living, studying &amp; working in Leuven</a>
	<a href="#">Orientation Days for International Students</a>
	<a href="#">Housing for Exchange Students</a>
	<a href="#">Service for students with disabilities</a>
	<a href="#">Health Insurance</a>
	<a href="#">Visa</a>
	<a href="#">Introductory Dutch courses for Erasmus students</a>

<b>ACADEMIC CALENDAR 2024-2025</b>	
16 August 2024	Start of the registration period for 2024-2025
16 September 2024 – 22 September 2024	Orientation Days for all new incoming international students of Campus Leuven Welcome and information sessions <a href="#">Website Orientation Days</a>
<b>18 September 2024</b>	<b>Opening ceremony of the academic year 2024-2025</b>
23 September 2024	Start of classes in the first semester of 2024-2025
21 December 2024	End of classes in the first semester
21 December 2024 – 5 January 2025	Christmas and New Year holidays
6 January – 9 January 2025	Exam preparation. No classes
9 January – 1 February 2025	First semester exams (*)
7 days after the announcement of the exam results	Period for consultation of the exams (**).
2 February 2025	Patron's Feast Day – university offices will be closed
1 February 2025 – 9 February 2025	Mid-year break. No classes
3 February 2025 – 9 February 2025	Orientation Days for all new incoming international students of Campus Leuven Welcome and information sessions <a href="#">Website Orientation Days</a>
<b>10 February 2025</b>	<b>Start of classes in the second semester</b>
5 April 2025 – 21 April 2025	Easter holidays
24 May 2025	End of classes in the second semester
24 May 2025 – 8 June 2025	Exam preparation. No classes
6 June 2025 – 29 June 2025	Second semester exams (*)
7 days after the announcement of the exam results	Period for consultation of the exams (**).
18 August 2025	Start of the registration period for 2024-2025
14 August – 6 Sept. 2025	Examination retakes for failed students 2024-2025 (*)
7 days after the announcement of the exam results	Period for consultation of the exams (**).

(\*) The Faculty of Law and Criminology starts a bit earlier with the examination periods. Data given here might therefore defer from the general KU Leuven datasheet and other faculties.

(\*\*) All students have the right and opportunity to consult their exam copy and ask feedback during the exam consultation days, during the 7 calendar days starting the day after the results announcement.

## Exchange Programmes: Key data

Full legal name of the Institution	KU Leuven
ERASMUS code	B LEUVEN01
Rector	Prof. Luc Sels
Address	Naamsestraat 22 box 5000
Postal code and town	3000 Leuven
Country	Belgium
Website	<a href="http://www.kuleuven.be/english">http://www.kuleuven.be/english</a>

## INTERNATIONAL OFFICE

Name	Elke Timmermans, Institutional Coordinator KU Leuven
Address	<b>International Office</b> Naamsestraat 63 box 5001
Postal code and town	3000 Leuven
Country	Belgium
Telephone	+32 (0)16 32 37 67
Email	<a href="mailto:elke.timmermans@kuleuven.be">elke.timmermans@kuleuven.be</a>

## HOUSING

**Due to a shortage on the housing market it is strongly recommended to secure accommodation before coming to Leuven.**

***Check this website for the latest information!***

<https://www.kuleuven.be/english/life-at-ku-leuven/housing/find-housing/students/student-housing-in-leuven/index.html>

### UNIVERSITY RESIDENCE HALLS

The KU Leuven has reserved about **1200** of its **2400** non-subsidized university residence rooms to house international students.

These rooms are randomly located amongst rooms for Flemish students and they are spread over **13** residences across the City of Leuven.

The offer of rooms in university residences is limited.

You can find more information concerning these rooms and an application form on the following website:

<https://www.kuleuven.be/english/life-at-ku-leuven/housing/find-housing/students/residences/central-services/index.html>

Practical arrangements (date of arrival, what to do on arrival, checking in ...) can be made directly with the landlord.

### PRIVATE MARKET

Most exchange students stay in individual rooms with shared facilities in houses on the local private housing market. Some rooms have private facilities like e.g. a private shower, toilet or kitchen.

#### Single room:

furnished, kitchen and bathroom to share with other students in the house, in some cases the room has a private bathroom and/or kitchen. Blankets, sheets and pillows are usually NOT provided!

#### Studio:

furnished, private kitchen and bathroom. Blankets, sheets and pillows are NOT provided!

## ACADEMIC CALENDAR 2024-2025

Friday 16 August 2024	Start of the registration period for 2024-2025
Monday 16 September 2024 till Sunday 22 September 2024	Orientation Days for all new incoming international students of Campus Leuven Welcome and information sessions <a href="http://www.kuleuven.be/orientationdays">www.kuleuven.be/orientationdays</a>
<b>Wednesday 18 September 2024</b>	<b>Opening ceremony of the academic year 2024-2025</b>
Monday 23 September 2024	Start of classes in the first semester of 2024-2025
Saturday 21 December 2024	End of classes in the first semester
Saturday 21 December 2024 till Sunday 5 January 2025	Christmas and New Year holidays
Monday 06 January – Sunday 12 January 2025	Exam preparation. No classes
Monday 13 January – Saturday 1 February 2025	First semester exams (*)
7 days after the announcement of the exam results	Period for consultation of the exams (**).
Sunday 02 February 2025	Patron's Feast Day – university offices will be closed!
Saturday 01 February 2025 – Sunday 09 February 2025	Mid-year break. No classes
Monday 03 February 2025 till Sunday 09 February 2025	Orientation Days for all new incoming international students of Campus Leuven Welcome and information sessions <a href="http://www.kuleuven.be/orientationdays">www.kuleuven.be/orientationdays</a>
<b>Monday 10 February 2025</b>	<b>Start of classes in the second semester</b>
Saturday 05 April 2025 – Easter Monday 21 April 2025	Easter holidays
Saturday 24 May 2025	End of classes in the second semester
Saturday 24 May 2025 – Sunday 08 June 2025	Exam preparation. No classes
Tuesday 10 June 2025 – Saturday 28 June 2025	Second semester exams (*)
7 days after the announcement of the exam results	Period for consultation of the exams (**).
Monday 18 August 2025	Start of the registration period for 2025-2026
Monday 18 August – Saturday 06 Sept. 2025	Examination retakes for failed students 2024-2025 (*)
7 days after the announcement of the exam results	Period for consultation of the exams (**).
<b>Wednesday 17 September 2025</b>	<b>Opening ceremony of the academic year 2025-2026</b>
<b>Monday 22 September 2025</b>	<b>Start of classes in the first semester of the academic year 2025-2026</b>
(*) In some faculties exams start earlier! Please ask your exchange programme coordinator.	
(**) This period can be different for each faculty. Please ask the exchange programme co-ordinator. See for contact data <a href="http://www.kuleuven.be/english/admissions/exchange/coordinators">http://www.kuleuven.be/english/admissions/exchange/coordinators</a>	

## EXCHANGE PROGRAMME CO-ORDINATORS AND CONTACT PERSONS

### Co-ordinators at faculty level

See <https://www.kuleuven.be/english/admissions/exchange/coordinators>

## INTRODUCTORY DUTCH COURSES

At the request of the International Office, the **Leuven Language Institute** organises 'Dutch for Foreign Students' courses. These are **introductory Dutch language courses** and they are **only open to Erasmus students**. On presentation of the Erasmus-student card these courses are offered free.

- The course lasts 3 months and is meant for beginning students in order to activate communication through conversational exercises. It is a practical course based on the principles of Dutch grammar. The aim is to make students acquainted with the vocabulary of every-day life.

Students who already have a basic or advanced level of Dutch can gain entry to one of the higher levels of the regular courses if they pass the placement test.

In total, 5 basic levels and 1 perfection level of Dutch are taught.

The level 1 to 5 modules can be taken either intensively (12 hours/week) or over a more extended period (6 hours/week).

The perfection level 6 is only offered at a pace of 6 hours/week.

Besides the courses throughout the academic year, the ILT also offers a full-time **intensive summer course** in Dutch language and culture.

The course consists of 80 hours and takes place **from Friday 2 August 2024 till Friday 30 August 2024** (20 hours a week). The course is open to undergraduates and graduates of all areas of study who wish to improve their knowledge of and communicative skills in Dutch.

The communicative approach is used in all 5 levels.

Besides the theoretical courses, many conversational exercises and complementary activities are planned (lectures, cultural happening, trip etc.).

The course is intended for students of different levels, from beginners to intermediate and advanced. The tuition fee is **€ 460** for all students.

For the latest information, please visit the ILT website: <http://ilt.kuleuven.be/>

## REGISTRATION OF EXCHANGE STUDENTS AT KU LEUVEN

### Exchange students with *EEA citizenship*

(EEA: **European Economic Area**: 27 countries of European Union plus Iceland, Norway and Liechtenstein)

➔ upon arrival please attend one of the **Compulsory Info Sessions for Exchange Students at KU Leuven** for which you have already registered.

For up-to-date information about the registration procedure at KU Leuven please have a look at

<https://www.kuleuven.be/english/admissions/exchange/index>

<https://www.kuleuven.be/english/admissions/exchange/Leuven>

### Exchange students with *non-EEA citizenship*

➔ upon arrival please attend one of the **Compulsory Info Sessions for Exchange Students at KU Leuven** for which you have already registered.

For up-to-date information about the registration procedure at KU Leuven please have a look at

<https://www.kuleuven.be/english/admissions/exchange/index>

<https://www.kuleuven.be/english/admissions/exchange/Leuven>

#### **EEA- and non-EEA-students:**

please read the information about insurances and health care in our brochure "**Living in Leuven**" which can also be found on <https://www.kuleuven.be/english/studentsservices/pangaea/orientation-days/pdf/living-in-leuven-brochure>

#### **Compulsory Info Sessions for Exchange Students at KU Leuven:**

Campus Leuven: <https://www.kuleuven.be/english/admissions/exchange/Leuven>

Campus Group T Leuven: <https://www.kuleuven.be/english/admissions/exchange/group>